



Commercial Service Contracts Information Requirements

The application review process will not be started until ALL information is provided. The Co-op requires a minimum of eight weeks from date of application to have the service constructed and will not guarantee any service applications received after **August 15th** of each year.

Date: _____

Section 1(a) Party/Business requesting the service line installation:

I. Name of the Party (or Business Name of Company) responsible for the payment for the service line installation:

II. Mailing address for (a) above:

III. Phone: _____ Cell: _____ Text: _____

IV. Email: _____ Ebilling Yes No

V. Office Contact Name: _____

Section 1 (b) Site Contact Information:

I. Site Contact Name _____

II. Site Contact Phone _____

III. Proposed Site Ready Date _____

Section 2 Site Information:

I. Rural Address _____

II. Lot/Block/Registered Plan # _____

III. Long Legal (LSD, Qtr, Sec, Twp, Rge, Mer) _____

Section 3 Pressure Requirements downstream of the gas meter

(please check) – if “Other”, please indicate pressure in PSI (pounds per square inch):

0.25 PSI 2 PSI Other _____ PSI

**Standard delivery pressure is 0.25psi (7 ounces). Application for elevated pressure must meet Yellowhead Gas Co-op Ltd’s requirements and is approved at the sole discretion of Yellowhead Gas Co-op Ltd.

**Ensure the pressure requested in this information package is communicated to your plumber and mechanical consultant in order to ensure the correct-sized internal house piping. Inappropriately sized house piping installed will result in significant delays to your project.

Section 4 Site Plan Requirements:

- I. Mechanical site plans,
- II. North arrow,
- III. The building footprint respective of property boundaries,
- IV. All underground utilities must be clearly indicated,
- V. The location of all right(s)-of-way and/or easements must be clearly indicated,
- VI. A detailed breakdown of the natural gas load schedule must be provided – **INCLUDING ANY CURRENT LOADS THAT ALREADY EXIST,**

Appliance (ex:furnace, HWT)	Load (BTUH)
Future Requirements	Total BTUH

- VII. Daily peak volume (Contract demand-the greatest amount of gas in a 24 hour period)
- VIII. Average monthly volume,
- IX. Annual volume

Section 5 Additional information required:

- I. One copy of current Certificate of Title,
- II. Corporate Search if Certificate of Title in company name,
- III. Please provide the building face material that will be used at the meter location.

For your information:

Please note that a deposit of \$8,900.00 plus GST is required with application. The cost of service including 30% MU will be calculated upon completion and any additional costs will be invoiced. A \$200.00 cancellation fee will apply.

If stacked (banked) meters are required, include the information below. (Metered secondary contracts will be required and do have separate fees.)

Banked Meter Location	Load (CFH)	Pressure Required